

PLATINUM KEY & REMOTE EXCHANGE PROCEDURE



Claim Submission:

For direct access to the key and remote claims department:

Email: AncillaryService@firstcanadian.ca

Phone: **780.417.5486**

For key and/or remote replacement claims:

- Complete the claims form, including:
 - customer and vehicle information,
 - parts and labour estimate(s), and
 - have the customer sign the claim form.
- Email the claim form to AncillaryService@firstcanadian.ca for review.
- Millennium Insurance Corporation (MIC) will advise on claim status upon review of the claim submitted.

Replacements must be pre-authorized, failure to do so will result in non-reimbursement.

Payment:

Once completed, submit the signed repair order to MIC.

Email: keypayables@firstcanadian.ca

Mail: First Canadian Protection Products

320 Sioux Road

Sherwood Park, AB T8A 3X6

If you have any questions about the form or its application, please call our Key and Remote Exchange Department at 780-417-5486 or by email to AncillaryService@firstcanadian.ca.

